

## Get more done by leaving manual processes behind

Managing and maintaining paper-based processes is time-consuming. With rising costs, increasing workloads, and limited resources, many property management professionals are looking for ways to optimize daily operations to run their business more efficiently and effectively.

Some small to medium size firms still rely on manual document processes to assemble and deliver tenant and client communications. Manual mailings eat valuable time and take you and your staff away from higher-value tasks and revenue-generating activities. Aside from physical production time, manual processes require employees to devote additional time to double and triple checking communications to ensure documents are error-free and compliant and meet critical deadlines.

Now more than ever organizations, like yours, are rethinking how they manage and send important communications.

### BACKED BY THE EXPERTS

Gartner, Forrester,  
and Aspire

### EXPERIENCE

A rich history  
of world-class  
leadership

### PROVEN RESULTS

97% customer  
satisfaction rate

### EXPERTISE

7 trillion personalized  
experiences annually



### TYPICAL COMMUNICATIONS SENT BY PROPERTY MANAGEMENT PROFESSIONALS:



Bills, dues and statements

Leases, contracts

Overdue, late fee increases

Meeting notice reminders

Violations, eviction notices



**“ I am now able to send out statements to all of our tenants in 5 to 10 minutes tops.**

**— Joe Aguilos, Student Housing Coordinator, Rose Hill Asset Management Corporation**



**61%** of surveyed organizations reduced their overall cost by **25%** using Quadient's automation Solutions



**52%** of surveyed organizations realized at least a **50%** reduction in time spent processing mail

TechValidate Customer Survey, November 2019

## SUPPORT TODAY'S NEEDS AND ADAPT TO TOMORROW'S CHANGING REQUIREMENTS

Speed up document preparation and delivery with intelligent automation. Quadient's suite of best-in-class software and hardware solutions enable you to respond and adapt quickly to changing regulations, legal mandates and other business challenges, saving you money on postal costs and mailing supplies, while accelerating your production time.



### Drive employee efficiency by eliminating repetitive manual tasks

Significantly decrease the time it takes to prepare outbound communications in-house while ensuring document integrity and security. Automating your document preparation and distribution process reduces your exposure to potential errors and risks while giving you the agility to streamline operations, optimize employee productivity to better serve your key stakeholders.

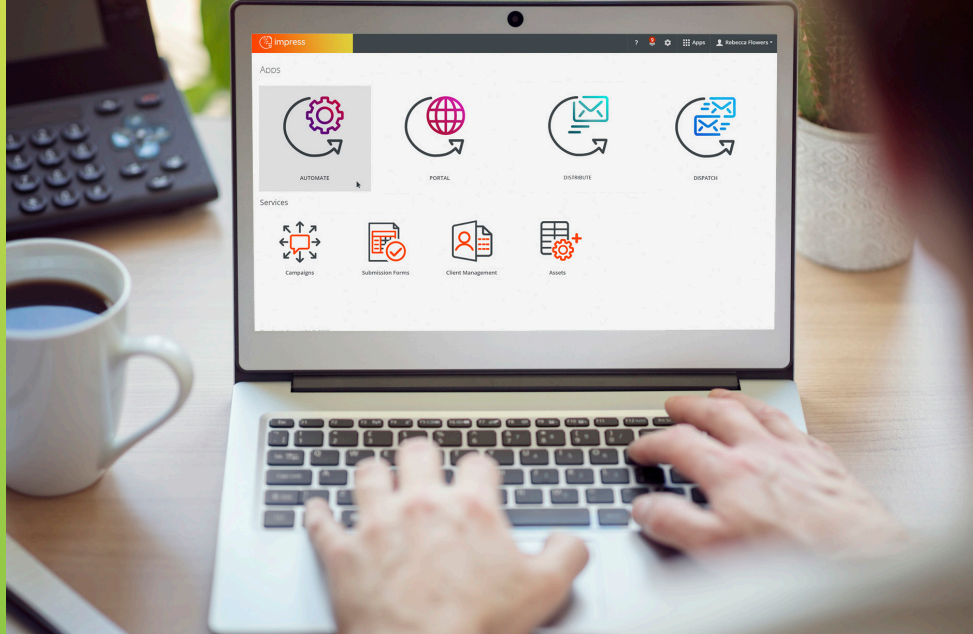


### Accelerate mail prep with superior document handling equipment

Quadient's folding and inserting machines make mail prep easier. When enhanced with Quadient Impress document automation software, it enables you to set business rules based on specific criteria consolidate communications intended for the same recipient and ensures the right document always goes into the right envelope.

**“ We now manage outgoing mail in a very agile way; we’ve reduced our costs and given staff time back in their day.**

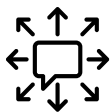
**— Richard Pearce,  
Procurement Manager,  
Grand Union Housing Group**



### **Evolve and upgrade to multi-channel delivery**

Automate your entire document workflow while gaining the flexibility to send targeted communications through multiple delivery channels - Print, Digital or Outsource.

Migrate stakeholders easily to paperless channels. Impress enables you to send critical communications through an eco-friendly, branded, and secure document portal, tracked email or SMS text. Its robust tracking features offer you greater visibility and ensure important documents promptly reach and are opened by the intended recipient. Documents are automatically stored and may be easily retrieved for reference



### **Centralize critical communications**

For property management companies with on-site and remote employees, Quadiant Impress consolidates desktop communications from multiple locations. Users simply prepare outgoing documents and send them directly from their desktops to your mailroom or a centralized mail production center. A built-in review and approval process ensures that communications retain and promote a consistent brand image.



### **Externalize the print and mail process in just a few clicks**

You may also choose to outsource all or a portion of your mailings. Impress Distribute allows you to print, sort, stuff, meter as well as deliver mail to the post office without leaving your desk. Users upload documents via a user-friendly SaaS application for Quadiant’s mail production facility to handle the rest.



**The Quadiant Impress platform gives you the flexibility to send documents and important communications via any combination of channels - Print, Digital or Outsource.**





“ We have a much more efficient document creation, management and delivery process now. We export monthly rent bills from our property management software, select print and a few mouse clicks later it’s all mailed out. The whole process takes less than 60 minutes. I estimate it has delivered savings of \$2000 a month.

—Ben Zises, Chief Operating Officer,  
TriArch Real Estate Group, LLC

## Send Certified Mail® faster and for less

Prepare Certified Mail® electronically in a fraction of the time with Quadient – no forms to handwrite, no labels or green cards to affix to envelopes. Leverage your existing infrastructure.

Replace green cards with USPS® Proof of Delivery e-Documents including digital signatures. All Certified Mail® activity is stored in the cloud so you can quickly track deliveries and download signature documents. No paper receipts to organize and store. It is as easy as it sounds!

## Quadient Impress easily integrates with existing your systems

Designed to meet the needs of small to medium size businesses with legacy systems, the platform’s modular and cloud-based architecture allows you to configure your solution to meet your specific needs and scale with you as your business grows. Quadient Impress offers enterprise-level technology yet does not require major IT intervention or resources to implement or update.

Increase document integrity, optimize employee time, and build a more personalized relationship with your clients. To learn more about how Quadient hardware and software will improve how you prepare and send mail visit: [www.quadient.com](http://www.quadient.com).



## About Quadient®

Quadient is the driving force behind the world’s most meaningful customer experiences. By focusing on three key solution areas including Intelligent Communication Automation, Parcel Locker Solutions and Mail-Related Solutions, Quadient helps simplify the connection between people and what matters. Quadient supports hundreds of thousands of customers worldwide in their quest to create relevant, personalized connections and achieve customer experience excellence. Quadient is listed in compartment B of Euronext Paris (QDT) and is part of the CAC® Mid & Small and EnterNext® Tech 40 indices.

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